



## **BOCKING CHURCH STREET PRIMARY SCHOOL**

**Be Respectful Be Ready Be Resilient Be Responsible Be Resourceful Be Reflective Be Remarkable**



NAME OF POLICY: **CHARGING**

DATE OF POLICY: JANUARY 2018

REVIEW DATES:

**At Bocking Church Street Primary School all staff and governors are fully aware of their responsibilities regarding safeguarding and promoting the welfare of children.  
This policy has been written taking all aspects of safeguarding into consideration.**

### **1 Introduction**

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum.

### **2 Voluntary contributions**

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents and carers have a right to know how each trip is funded, and the school provides this information on request.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents and carers. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- school residential visits
- musical events.



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### **3 Residential visits**

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board and lodging. Although parents and carers who receive state benefits are exempt from paying the cost of board and lodging on a residential, if they are in receipt of the following:

- Income support
- Income based job seekers allowance
- Child Tax credit(providing they do not also receive Working Tax credit and have an annual income, assessed by the Inland Revenue that does not exceed £15,575 FY 08/09)
- Support under part VI of the Immigration and Asylum Act 1999

Further information regarding this can be obtained, in confidence from the headteacher.

### **4 Music tuition**

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers who are part of Music for Schools who make their own payment arrangements directly with the parents.

### **5. After School Activities**

The school offers additional activities after school. Since the coaches are not members of the school staff and run and organise the sessions, they make a charge for these sessions.

### **6.Monitoring and review**

This policy is monitored by the governing body, and will be reviewed every two years, or earlier if necessary.

Date: January 2018

**Date of Review: January 2020**